

**Board of Fire Commissioners  
District 2, Howell Township Fire Company No. 1  
Adelphia, NJ 07710**

May 4, 2009

REGULAR MEETING

Notice of time, date, location and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman Harry Carter, at 8:05 PM.

A Roll call was taken showing George Patten, Frank Biddle, III, Harry Carter, and Doug Howlett present. Also in attendance was Joseph Youssof, Board Attorney. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by Doug Howlett and seconded by George Patten; to approve the minutes of the last meeting held on April 6, 2009, motion carried.

The following Vouchers have been submitted for payment.

<b>VOUCHER</b>	<b>LINE #</b>	<b>VENDOR</b>	<b>AMOUNT</b>
2538	A11-2	Postmaster of Adelphia	168.00
2539	A11-2	Thomson West	20.00
2540	A12-3	Absolute Fire Protection Company, Inc.	222.50
2541	A12-3	Barg's Lawn & Garden Shop	6.52
2542	A12-3	Brice's Auto Supply, Inc.	1,296.39
2543	A12-3	Cooper Electric Supply Co.	111.48
2544	A12-3	Edwards Tire Company, Inc.	3,763.12
2545	A12-3	Art Fariello	99.80
2546	A12-3	G & L Lawn Service, Inc.	650.00
2547	A12-3	Jersey Coast Fire Equipment, Inc.	331.00
2548	A12-3	Pine Belt	1,011.45
2549	A12-3	Seely Equipment & Supply	249.52
2550	A12-3	Snap-On Industrial	68.82
2551	A12-4	Family Practice of Central Jersey	260.00
2552	A12-5	Howell Township Fire Co. #1	55,000.00
2553	A12-4	Joseph D. Youssof, Esq.	6,190.00
2554	A12-6	Pedroni Fuel Co.	641.37
2555	A12-7	Bob Tice	2,446.95
2556	A12-7	Daniel Roth	274.53
2557	A12-7	Timothy McKay	3,858.76
2558	A12-8	Amerigas	1,277.22

2559	A12-8	JCP&L	1,481.71
2560	A12-8	Nextel Communications	653.13
2561	A12-8	N. J. Natural Gas	680.00
2562	A12-8	Verizon	265.59
2563	A12-10	Freehold Cartage, Inc.	118.90
2564	A12-10	Sakoutis Brothers Disposal	75.00
2565	A12-13	Stan Engraving	84.20
2566	A12-13	TEAM Life, Inc.	1,772.00
2567	A12-14	Farmingdale Fire Dept.	8,000.00
2568	E-9	Cede & Company	30,775.00
Electronic	A9-1	Payroll by Paychex ( for 04-30-2009 )	2,920.50
Electronic	A9-1	Tax Pay by Paychex ( for 04-30-2009 )	569.55
Electronic	A9-1	Paychex Fees ( deducted 05-12-2009 )	96.74
Electronic	A9-1	April 2009 N. J. Pension Payment	159.30
		Sub Total	\$125,599.05
		The following is from the Construction	
5613	E-9	M & W Communications	2,367.00
		Total all Accounts	\$127,966.05

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Doug Howlett, and a roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	absent
Doug Howlett	yes

The resolution, which was duly adopted on this day, is attached to minutes.

### Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received a report from Underwriters Laboratories, which contained a list of noncompliant items from the Aerial Test performed on April 8, 2009. These items will be repaired at Absolute the next time the truck goes in for service. We also received a report on the hydraulic fluid sample taken at the time of the Aerial Test. This analysis stated that the hydraulic fluid conditions are acceptable. We received a credit invoice from VFIS for our Commercial Automobile Policy. This credit is for the deletion of the 2000 Ford Crown Victoria Chiefs Car from our policy. The credit invoice is for a total of \$233.21. We received a communication from Access Health Systems, stating that they will begin Firefighter Physicals at 5:30 PM on June 10, 2009 at the Route 524 Fire Station.

### Legal

Joe read the two corrected resolutions from our March 2, 2009 Meeting. Joe also read a resolution awarding a contract for professional services to Access Health Systems to perform the Firefighter Physicals starting next month. Joe informed the Board that we are scheduled to be heard at the Howell Township Planning Board Meeting at 7:30 PM on May 7, 2009. This is for the approval of the installation of our Radio Tower at the Route 33 Fire Station. Joe also stated that we received our Audit Report for 2008. This report stated that there were no concerns with the operation of the Board of Fire Commissioners, Howell Twp. Dist.2. A resolution was offered by George Patten and seconded by Frank Biddle III, accepting the Audit report. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	absent
Doug Howlett	yes

### **Chief's Report**

Chief Wayne Gravatt gave his report for the month of April, 2009. The Chiefs would like to purchase the following items,

- 1) 12 Nomex hoods not to exceed \$43.00 each. 2 more prices will be received before ordering.
- 2) 12 XL Shelby Direct Grip Gloves w/out wristlets for \$69.90 each from Absolute Fire Protection.
- 3) Permission to attend the Harrisburg Fire Expo with District Vehicles on May 15 and/or 16, 2009.

A resolution was offered by Frank Biddle III and seconded by Doug Howlett, granting the Chiefs request. A roll call vote was taken.

Harry Carter	Yes
George Patten	Yes
Frank Biddle III	Yes
Thomas Ward	Absent
Doug Howlett	Yes

### **Committees**

Frank gave a report on the Executive Board Meeting, which was held on April 23, 2009. Frank also gave a report on the apparatus, stating that all trucks are running in good condition at this time.

### **Old Business**

George said that he is still trying to get N. J. American Water to fix their bill. They are still charging us \$41.23 per hydrant. They had told us back in March that the new hydrant rate would be \$36.53 each. Both of these prices are per month, per hydrant. They had also agreed to remove the old hydrants, which we asked to have removed a couple of years ago. We will not pay this bill until they get it corrected.

George said that we still need 2 more prices for landscape work before we can decide what to do.

### **New Business**

Frank asked permission to order some needed items from Grainger and also from E. J. Schuster's. After some discussion, a resolution was offered by Doug Howlett and seconded by Harry Carter, to allow Frank to purchase these items from Grainger. Frank will see if each item would be less expensive at Grainger or E. J. Schuster's. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	absent
Doug Howlett	yes

A resolution was offered by Frank Biddle III and seconded by Harry Carter, to purchase the remaining items from E. J. Schuster's. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	absent
Doug Howlett	yes

With no further business to come before the Board, the meeting was adjourned at 9:10 PM.